



Council Meeting

Minutes

Tuesday, 10 September 2024

**Council Chamber - Civic Centre
and via Videoconference**

Information for Councillors and the community

ACKNOWLEDGEMENT OF COUNTRY

Yarra Ranges Council acknowledges the Wurundjeri and other Kulin Nations as the Traditional Owners and Custodians of these lands and waterways.

We pay our respects to all Elders, past, present, and emerging, who have been, and always will be, integral to the story of our region.

We proudly share custodianship to care for Country together.



COUNCIL VISION

Whether you live here or visit, you will see how much we care for country, how inclusive and connected our communities are, and how sustainable balanced growth makes this the best place in the world.

VALUE OF HISTORY

We acknowledge that history shapes our identities, engages us as citizens, creates inclusive communities, is part of our economic well-being, teaches us to think critically and creatively, inspires leaders and is the foundation of our future generations.

COUNCILLOR COMMITMENT

We'll be truthful, represent the community's needs, be positive and responsive and always strive to do better.

OUR COUNCILLORS

Billanook Ward: Tim Heenan

Chandler Ward: David Eastham

Chirnside Ward: Richard Higgins

Lyster Ward: Johanna Skelton

Melba Ward: Sophie Todorov

O'Shannassy Ward: Jim Child

Ryrie Ward: Fiona McAllister

Streeton Ward: Andrew Fullagar

Walling Ward: Len Cox

CHIEF EXECUTIVE OFFICER & DIRECTORS

Chief Executive Officer, Tammi Rose

Director Built Environment & Infrastructure,
Hjalmar Philipp

Director Communities, Leanne Hurst

Director Corporate Services, Andrew Hilson

Director Planning and Sustainable Futures,
Kath McClusky

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- making a verbal submission for up to 5 minutes on matters not listed on the agenda.
- submitting a question.
- speaking for up to 5 minutes to a specific item on the agenda. For planning applications and policy issues, the Chair will invite one person to speak on behalf of any objectors and one person to speak on behalf of the applicant. For other matters on the agenda, only one person will be invited to address Council, unless

there are opposing views. At the discretion of the Chair, additional speakers may be invited for items of large interest.

- speaking for up to 5 minutes to a petition to be presented at a meeting.

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CONTACT US

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YARRA RANGES COUNCIL

MINUTES FOR THE 611TH COUNCIL MEETING HELD ON TUESDAY, 10 SEPTEMBER 2024 COMMENCING AT 7.00 PM COUNCIL CHAMBER - CIVIC CENTRE AND VIA VIDEOCONFERENCE

1 COUNCIL MEETING OPENED

Councillor Sophie Todorov (Mayor) declared the meeting open.

2 ACKNOWLEDGEMENT OF COUNTRY

The Mayor then read the Acknowledgement of Country, and welcomed all present.

3 INTRODUCTION OF MEMBERS PRESENT

Councillors

Councillor Sophie Todorov (Mayor)

Councillor David Eastham (Deputy Mayor)

Councillor Jim Child

Councillor Andrew Fullagar

Councillor Fiona McAllister

Councillor Tim Heenan

Councillor Richard Higgins

Councillor Len Cox OAM

Officers

Tammi Rose, Chief Executive Officer

Hjalmar Philipp, Director Built Environment & Infrastructure

Andrew Hilson, Director Corporate Services

Kath McClusky, Director Planning & Sustainable Futures

Leanne Hurst, Director Communities

4 APOLOGIES AND LEAVE OF ABSENCE

An apology for this meeting was received from Councillor Johanna Skelton.

5 MAYORAL ANNOUNCEMENTS

The Mayor read the following statement:

At the last Council meeting I mentioned the wonderful Paralympics and I'm thrilled that members from our community have been a part of this event with Australia taking home a total of 18 gold, 17 silver and 28 bronze medals - placing us ninth on the medal tally.

I'd like to mention our two Paralympians -

- Bridget Murphy from Healesville
- AJ Jennings from Macclesfield

Bridget along with her horse Macey made their way to the Paris 2024 Paralympics where took part in the equestrian event. A horse lover and rider her whole life, Bridget was fully focused and committed to making her dream of representing Australia come true.

Meanwhile AJ Jennings was initially a canoeist. She represented Australia in the 2016 Paralympics in Rio where she came home with a silver medal. She went on to the Tokyo Games in 2020 again in canoeing only to suffer injuries which led to a change in sport.

During rehabilitation she still had that fire to compete and went to a come and try day run by Archery Australia and fell in love with the sport. She represented Australia in Paris this time in archery.

In the games, we saw world-class performances from people at the height of their trainings and they are an inspiration to us all.

And while our two Paralympians did not secure any medals, they have certainly made their way into our hearts by showing the commitment and strength it needs to represent our country at the highest level.

Well done to Bridget and AJ.

6 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

Moved: Cr Todorov

Seconded: Cr Higgins

That the Minutes of the Council Meeting held Tuesday 27 August 2024, as circulated, be confirmed.

The motion was Carried unanimously.

In Favour: Cr Heenan, Cr Higgins, Cr Eastham, Cr Todorov, Cr Child, Cr McAllister, Cr Fullagar and Cr Cox.

Against: Nil

7 DISCLOSURE OF CONFLICTS OF INTEREST

In accordance with Chapter 7, Rule 4, of the Governance Rules developed by Council in accordance with section 60 of the Local Government Act 2020.

There were no disclosures of conflicts of interest made for this meeting.

8 QUESTIONS AND SUBMISSIONS FROM THE PUBLIC

In accordance with Chapter 3, Rules 57 and 59, of the Governance Rules developed by Council in accordance with section 60 of the Local Government Act 2020.

Cr Cox left the meeting at 7.07pm and returned to the meeting at 7.09pm.

QUESTION 1

Anonymous asked;

I refer to the property that has been sighted by Council and is covered in wild blackberries, noxious non-native vegetation and increased vermin, etc. You have stated that the properties sighted is in bad need of attention and was/is a mess, what measures or actions have you taken to enforce council local amenities laws 12.6 (unsightly) to enforce these notices in and around Lilydale.

Will notices be issued if not why, not?

Leanne Hurst, Director Communities.

Thank you for your question regarding the enforcement of the Neighbourhood Amenity local laws for a property in Lilydale.

In relation to the specific property referenced, I can confirm that the matter has been referred to and assessed by Council officers. Council Officers will also contact you to provide a more detailed answer.

We appreciate your concern and will continue to prioritise the maintenance of safe and healthy environments for our community.

The local law sets out specific regulations for the management of environmental weeds on properties that are 20,000 square meters or less. If a property exceeds this size, any concerns require referral to the Department of Energy, Environment and Climate Action (DEECA) for further investigation and management.

For completeness, if a property falls within Council's jurisdiction and environmental or noxious weeds are identified, the Community Safety team conducts investigations and, where necessary, issues notices and takes enforcement action.

QUESTION 2

Michelle de Lima of Lilydale asked;

In relation to the Stormwater Management Plan Item 10.3 on the Agenda 10 September 2024; question is in two parts

1. What date were the Flood Catchment Prioritisation Maps completed that are referred to in Appendix D?

and

2. What date were each of the Catchment Area Maps completed from p324-373?

Hjalmar Philipp, Director Built Environment and Infrastructure

Thank you for your Question Michelle.

The individual catchment scale Flood Catchment Maps, referred to in Appendix D, were initially developed in November 2023.

Following the adoption of the Housing Strategy by Council on 11 June 2024, the Catchment Area Maps, including those from pages 324-373, were updated to reflect the housing strategy zoning changes and are presented in today's Council meeting papers.

Detailed commentary on these maps, including their purpose, process consultation and timing of updates are included in the report on this item tonight.

SUBMISSIONS TO COUNCIL

There were no Submissions presented at this meeting.

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9 PETITIONS

In accordance with Chapter 3, Rule 60, of the Governance Rules developed by Council in accordance with section 60 of the Local Government Act 2020.

9.1 Petition to Council

SUMMARY

The following petition be received:

General Petition

1. That members of Montrose and District Men's Shed request that the Yarra Ranges Council investigate the siting of a new shed for Montrose and District Men's Shed within the Montrose Recreation Reserve.

14 valid signatures.

In accordance with Governance Rule 58, Lee Kirkby spoke in support of the recommendation included in the officer report.

In accordance with Governance Rule 29.1, Cr Fullagar, Cr Cox, Cr Heenan spoke to the Motion.

Moved: Cr Fullagar

Seconded: Cr Cox

That the following General Petition be received and noted and referred to the appropriate officer.

1. *That members of Montrose and District Men's Shed request that the Yarra Ranges Council investigate the siting of a new shed for Montrose and District Men's Shed within the Montrose Recreation Reserve.*

The motion was Carried unanimously.

In Favour: Cr Heenan, Cr Higgins, Cr Eastham, Cr Todorov, Cr Child, Cr McAllister, Cr Fullagar and Cr Cox.

Against: Nil

10 BUSINESS PAPER

In accordance with Chapter 3, Rule 46 of the Governance Rules, the Mayor called for a motion to alter the order of business.

Moved: Cr Todorov

Seconded: Cr Heenan

That the item listed at 10.6 on the Agenda be considered prior to the item listed as 10.1.

The motion was Carried unanimously.

*In Favour: Cr Heenan, Cr Higgins, Cr Eastham, Cr Todorov, Cr Child,
Cr McAllister, Cr Fullagar and Cr Cox.*

Against: Nil

10.1 YR-2023/577 - 300-308 Maroondah Highway Healesville

SUMMARY

The application seeks permission for buildings and works to extend the existing ground floor shops, construct a new first floor addition above the shops, to be used as a restaurant, and seven triple storey dwellings at the rear of the land. A reduction in car parking and bicycle parking is sought as well as removal of non-native trees.

The application was advertised, and 40 objections have been received and letter of support. Objector concerns relate primarily to the built form and height of the building, out of character with the township, vegetation removal and impacts to car parking and amenity.

Overall, it is considered that on balance the proposal will not have a detrimental impact on the character and amenity of the area and is consistent with character of Healesville as protected by the Design and Development Overlay, the Heritage Overlay and the planning policy framework.

The design, through appropriate conditions, allows for the protection and retention of two of the five large trees at the rear of the site and the protection of third party trees on adjoining land.

The proposal provides a site responsive retail and residential development in the activity centre. The design, form and height of the development is responsive to Healesville's rural township heritage character. The overall height of the building will present similar in scale to that of other buildings along the main street of Healesville.

The proposal will not impact detrimentally upon the amenity of nearby dwellings and provides sensitively designed interfaces to these dwellings that is to be further enhanced by permit conditions.

The applicant has provided appropriate justification for the waiver of some car parking requirements, as required under the Planning Scheme. The proposal provides sufficient car parking on site for business staff and future residents of the dwellings.

The proposal responds to the site context and meets relevant clauses of the Planning Scheme, as they relate to development.

The proposal is consistent with broad policy intent to focus redevelopment in identified activity centres and will result in net community benefit.

In accordance with Governance Rule 58, Lauren Beard spoke in objection to the recommendation included in the officer report.

In accordance with Governance Rule 58, Wayne Bird spoke in support to the recommendation included in the officer report.

Cr McAllister moved a motion alternate to that printed in the agenda.

In accordance with Governance Rule 29.1, Cr McAllister, Cr Fullagar and Cr Child spoke to the Motion.

Moved: Cr McAllister

Seconded: Cr Child

That Council resolve to refuse Planning Application YR-2023/577 for buildings and works for a mixed use development (seven (7) dwellings), removal of vegetation, reduction of car parking and alter access to Transport Zone 2 at 300-308 Maroondah Highway Healesville and issue a Notice of Refusal Decision to Grant a Permit subject to the following grounds:

- 1. The proposal provides insufficient car parking on site to meet anticipated user demand, will saturate available public parking, will be detrimental to the amenity of surrounding residential streets, will impact detrimentally upon the commercial viability of the surrounding area and is contrary to the decision guidelines of Clause 52.06-7.*
- 2. The height, setback, design and bulk of the development will be detrimental to the character of the Healesville Activity Centre and is contrary to the following provisions of the planning scheme:*
 - a) Clause 43.01 Heritage Overlay HO159 and HO428.*
 - b) Clause 43.02 Design and Development Overlay DDO12.*
- 3. The extent of vegetation removal will be detrimental to the landscape character of the Healesville Activity Centre and its environs and is contrary to Clause 51.03 Upper Yarra Valley and Dandenong Ranges Regional Strategy Plan.*
- 4. The wall height of dwelling 1 on the south boundary will be detrimental to the amenity of the adjoining dwelling's secluded private open space.*
- 5. The sense of address of dwellings off a commercial car park is not safe and is contrary to the following provisions of the planning scheme:*
 - a) Clause 15.01-1S Urban Design.*
 - b) Clause 15.01-2S Building Design.*
 - c) Clause 34.01-8 having regard to Clause 55.03-7 Safety objective.*

The motion was Carried unanimously.

In Favour: Cr Heenan, Cr Higgins, Cr Eastham, Cr Todorov, Cr Child, Cr McAllister, Cr Fullagar and Cr Cox.

Against: Nil

The Mayor called for the meeting to be adjourned at 9.09pm.

The meeting resumed at 9.17pm with Cr Heenan, Cr Higgins, Cr Eastham, Cr Todorov, Cr Child, Cr Fullagar and Cr Cox present.

Cr McAllister returned to the meeting at 9.18.

10.2 Your Library Ltd Annual Report

SUMMARY

This report presents to Council the first annual report for Your Library Limited since transitioning from Eastern Regional Libraries in June/July of 2023. Your Library Limited supports the three Councils of Yarra Ranges, Maroondah and Knox in provision of library services.

2023-24 has been a complex year that included managing the transition and the tragic loss of their CEO, Joseph Cullen. Despite these hardships Your Library Limited has undertaken a significant body of work supporting education, literacy and connection of the Yarra Ranges communities as well as strengthening its financial position.

In accordance with Governance Rule 29.1, Cr Child and Cr Fullagar spoke to the Motion.

Moved: Cr Child

Seconded: Cr Fullagar

That Council notes the Your Library Limited Annual Report 2023-2024.

The motion was Carried unanimously.

In Favour: Cr Heenan, Cr Higgins, Cr Eastham, Cr Todorov, Cr Child, Cr McAllister, Cr Fullagar and Cr Cox.

Against: Nil

10.3 Stormwater Management Plan Post Consultation

SUMMARY

The Stormwater Policy and Stormwater Management Plan 2024-2034 (SWMP) are designed to strategically manage flood risks while protecting and maintaining the natural water cycle and the health of waterways. These documents establish a framework and action plan to guide the Council in planning for future growth and implementing sustainable stormwater management practices within the municipality.

On 11 June 2024, Council resolved to release the draft documents for a six-week community engagement period, which took place from 12 June 2024 to 24 July 2024.

An objection to the Stormwater Management Plan was received at the Council Meeting on 27th August 2024.

The objection centred on two key concerns – that all information, specifically Appendix D and E, was not available on Shaping Yarra Ranges during the engagement period to help inform community input, and that the documents were referencing data from the previous Housing Strategy 2009, with the perception being that the data referenced was outdated.

In accordance with Council's Community Engagement Policy 2024-2028, which states 'participants taking part in community engagement must have access to objective, relevant, and timely information to inform their participation', all necessary information to facilitate informed community engagement on the SWMP was made available throughout the six-week consultation period.

In relation to the objection that Appendix D and E were not included on the Shaping Yarra Ranges page during the consultation period:

- Appendix D is a "zoomed in" map of each individual catchment shown as an overall map in the draft SWMP on exhibition. An example of such a map was also included in the draft report that was available at the Community Drop-In session on 3rd July 2024 where one on one conversations were held with members of the Stormwater Management team and other key stakeholders.
- Appendix E is a tabulation of the data shown on the Appendix D maps. An example of such a tabulation was included in the draft report that was on exhibition and available at the Community Drop-In sessions as referenced above.

The prioritisation framework informing the SWMP is needed to help prioritise catchments requiring flood modelling due to the high cost of modelling each individual catchment and the need to spread the modelling work over many years.

The approach to determining prioritisation, key input criteria, and importantly, the results, were contained in the body of the SWMP (in particular Figure 7.4), together with Appendices B and C, and this information was also included on Shaping Yarra Ranges throughout the engagement period.

Objective data, such as housing density and level of imperviousness, was also used to help inform the prioritisation approach. The Draft Stormwater Management Plan (SWMP) was released for public consultation on the same day as the adoption of the Yarra Ranges Housing Strategy 2024. As such, data from the Housing Strategy 2009 was initially referenced within the SWMP, which was consulted with the community. With the Yarra Ranges Housing Strategy 2024 since being adopted by Council, the SWMP has been refreshed to incorporate the latest housing strategy data inputs.

During the development of the SWMP, Council entered into an agreement with Melbourne Water to undertake flood modelling across all catchments over a two year period. Minor modifications have been made in the SWMP to make this clear.

Notably the prioritisation approach will be updated following the completion of the catchment modelling.

As part of business as usual, Council will continue to investigate localised areas and assess flooding and potential drainage improvement options. An example of this is Gleghorn Road / Emberson Road/ Monbulk Road, Kallista.

While the SWMP has been designed to ensure ongoing community engagement, in particular, the proposed establishment of a SWMP Community Reference Panel, Council acknowledges that catchment prioritisation and flood modelling can be a complex topic.

In response to this feedback, an additional action has been added into the plan (SWMP32), which commits to updating the catchment prioritisation following completion of the municipal wide flood modelling, with active participation of the Community Reference Panel to be established under Action 26.

The updated documents are now presented for Council consideration to adopt as final.

In accordance with Governance Rule 58, Karen Kestigian spoke in objection of the recommendation included in the officer report.

In accordance with Governance Rule 29.1, Cr Heenan and Cr Fullagar spoke to the Motion.

Moved: Cr Heenan

Seconded: Cr Fullagar

That Council

- 1. Note the community engagement on the draft Stormwater Policy and Stormwater Management Plan 2024-2034.*
- 2. Adopt the final Stormwater Policy and Stormwater Management Plan 2024-2034.*
- 3. Write to all submitters to thank them for their engagement and submissions and advise them of the outcome of the Council meeting.*
- 4. Update the Council website with Stormwater Policy, Stormwater Management Plan 2024-2034, Stormwater Management Plan 2024-2034 Overview document and Engagement Feedback Report.*
- 5. Note Council's partnership with Melbourne Water to undertake flood mapping for all the identified catchments over the next two years.*
- 6. Note the action in the SWMP to establish a Community Reference Panel to provide community input on stormwater projects and studies under the Stormwater Management Plan (SWMP26).*
- 7. Note the additional action in the SWMP following Council Meeting on 27th August 2024 to update catchment prioritisation following completion of municipal wide flood modelling through active participation with the Community Reference Panel.*

The motion was Carried unanimously.

*In Favour: Cr Heenan, Cr Higgins, Cr Eastham, Cr Todorov, Cr Child,
Cr McAllister, Cr Fullagar and Cr Cox.*

Against: Nil

Moved: Todorov

Seconded: Higgins

That, in accordance with Rule 21 of the Governance Rules, the meeting be extended by 30 minutes to 10.30pm.

The motion was Carried unanimously.

*In Favour: Cr Heenan, Cr Higgins, Cr Eastham, Cr Todorov, Cr Child,
Cr McAllister, Cr Fullagar and Cr Cox.*

Against: Nil

10.4 Unsealed Road Management

SUMMARY

This report presents a framework for the management of Council's unsealed road network. Guidance in the document is based on three key objectives:

- Optimal Maintenance
- Effective Asset Management
- Effective investment planning

The framework will support communication with community in relation to the scope and scale of unsealed roads as well as Council's role and approach to its management.

The framework complements Council's existing Road Management Plan required under legislation.

In accordance with Governance Rule 58, Joe Miles spoke in objection of the recommendation included in the officer report.

In accordance with Governance Rule 29.1, Cr Fullagar, Cr McAllister, Cr Todorov and Cr Heenan spoke to the Motion.

Moved: Cr Fullagar

Seconded: Cr McAllister

That Council endorse the Unsealed Roads Management Framework aligned with the following three objectives:

- Optimal maintenance.*
- Effective asset management.*
- Effective investment planning.*

The motion was Carried unanimously.

In Favour: Cr Heenan, Cr Higgins, Cr Eastham, Cr Todorov, Cr Child, Cr McAllister, Cr Fullagar and Cr Cox.

Against: Nil

Moved: Todorov

Seconded: Higgins

That, in accordance with Rule 21 of the Governance Rules, the meeting be extended by 30 minutes to 11.00pm.

The motion was Carried unanimously.

In Favour: Cr Heenan, Cr Higgins, Cr Eastham, Cr Todorov, Cr Child, Cr McAllister, Cr Fullagar and Cr Cox.

Against: Nil

10.5 Campbell Road, Crosley Street and Pilmer Road, Healesville Discussion of Special Charge Scheme

SUMMARY

Council at its meeting on 14 June 2022 considered a report relating to the proposed construction of Campbell Road, Crosley Street and Pilmer Road, Healesville and resolved to declare a special charge in accordance with the provisions of Section 163 of the *Local Government Act 1989*.

The construction of Crosley Street will help address road maintenance, dust and stormwater runoff issues which otherwise Council will be asked to consider at its cost, if the project does not proceed.

In March 2021, 81% of landowners responded in support of the scheme.

However, after the Declaration of the Special Charge and the VCAT appeals period had lapsed, a joint letter signed by various landowners in Crosley Street was received, raising objection to the inclusion of Crosley Street in the Special Charge Scheme.

In response (and outside of the legislated process), an additional survey of residents' support was undertaken to determine the extent of shift in support.

Landowners in Crosley Street only, were surveyed in October/November 2022 to gauge support for the Special Charge Scheme. The result was a slight majority of landowners did not support construction of the road (6 of 11).

It is recommended the scheme continues as declared in June 2022 and that Crosley Street remains as part of the Special Charge Scheme, on the basis that:

- The significant majority of landowners across the group of roads were in support of the Special Charge Scheme,
- The additional survey being conducted outside the SCS process, post declaration under section 163 of the Local Government Act and post VCAT appeals period, and
- Rescinding a Scheme declared by Council under section 163 of the Local Government Act would undermine the robustness/legitimacy of future SCS decisions by Council,

Cr McAllister moved a motion alternate to that printed in the agenda.

In accordance with Governance Rule 29.1, Cr McAllister and Cr Eastham spoke to the Motion.

Moved: Cr McAllister

Seconded: Cr Eastham

That Council resolves

1. *Pursuant to section 164 of the Local Government Act 1989, to discontinue the construction of Crosley Street, as described to Council, as a proposed part of the works in the Campbell Road, Crosley Street and Pilmer Road, Healesville, Special Charge Scheme (Scheme).*
2. *Pursuant to section 166 (1)(b) of the Local Government 1989, to vary the Scheme, to remove from the Scheme, the following land and therefore any liability of the relevant owners to pay in respect of such land:*
 - a) *1 Crosley Street, Healesville*
 - b) *2 Crosley Street, Healesville*
 - c) *3 Crosley Street, Healesville*
 - d) *4 Crosley Street, Healesville*
 - e) *6 Crosley Street, Healesville*
 - f) *7 Crosley Street, Healesville*
 - g) *8 Crosley Street, Healesville*
 - h) *9 Crosley Street, Healesville*
 - i) *10 Crosley Street, Healesville*
 - j) *11 Crosley Street, Healesville*
 - k) *12 Crosley Street, Healesville.*
3. *To rename the Scheme to the to the “Campbell Road and Pilmer Road, Healesville, Special Charge Scheme”.*
4. *To direct that notice of the variation of the Scheme is given to all those liable to pay the rate or charge under the Scheme.*
5. *To commit to working with residents of Crosley Street to resolve drainage issues on Crosley Street.*

The motion was Carried unanimously.

In Favour: Cr Heenan, Cr Higgins, Cr Eastham, Cr Todorov, Cr Child, Cr McAllister, Cr Fullagar and Cr Cox.

Against: Nil

10.6 Councils' Plaques Policy

SUMMARY

Public infrastructure and open space play a significant role in the social and cultural heritage of the Yarra Ranges. The significance these hold for residents and visitors results in many requests for the placement of commemorative plaques and memorials every year.

While Council understands the desire to commemorate individuals in a tangible way in spaces that connect people to their memory, too many plaques and memorials in our open space risks diluting the very essence that draws us to these natural landscapes.

Therefore, as we consider new applications for memorials, we must carefully consider the balance between the desire to commemorate events or individuals and the intended purpose and on-going enjoyment of the unique natural environment of the Yarra Ranges and uncluttered public space.

As a result, the draft Plaques and Memorials Policy has been developed to help guide decision making where requests for plaques and memorials are received by Council.

After feedback from Councillors and the Community following the Council Meeting on 27 August 2024 where a decision on the Policy was deferred, a number of changes have been made to the Policy.

Notably, Council has commenced work on a comprehensive Heritage Strategy which, at this stage is expected to be completed in mid-2025. Any findings from the Heritage Strategy relevant to this document will result in a Policy review and updating.

Feedback received and changes made are tabulated below.

Feedback	Note	Proposed Change
25 years of contribution is too constricting and unnecessary	Currently a general consideration not strict criteria.	Additional wording to be more explicit that it is a guide, and ability for the Panel to consider any application has been added.
Policy should recognise broader aspects in Australian history (not just linked to Yarra Ranges)	A Heritage Strategy study currently underway will inform this in more detail.	Make the entire policy subject to update at completion of Heritage Strategy. The ability for the Panel to consider any application has also been added.
2 years after death to consider is too long.	Currently a general consideration not strict criteria.	Reduced to 12 months. Add in some wording highlighting exceptions may be made as determined by Plaques & Memorials Panel.
No memorials for animals	Noted	Add in word "generally" to allow for unique circumstances.

Deciding should include Communities Directorate representation	committee include Communities Directorate representation	Original intent was to include Communities through CEO delegated role	Now included as part of Plaques & Memorials Panel. Also, added in explicit reference to the panel seeking internal and/or external specialist independent advice as relevant
Lack of community consultation		Deemed an operational policy to manage operational request. The draft policy was developed based on assessment of requests received over a number of years along with significant industry benchmarking.	Community concern around heritage will be addressed through consultation on Heritage Strategy. Policy can be updated accordingly.
Council role in on-going maintenance		Current wording implies no support, or even removal, after 10 years	Remove this reference and note role of Panel in any change.
Impact on memorials proposed by RSLs		Noted	RSL reference included in policy scope exclusions.

Council officers are now seeking consideration by Council to approve and adopt the Plaques and Memorials Policy.

In accordance with Governance Rule 58, Sue Thompson spoke in objection of the recommendation included in the officer report.

In accordance with Governance Rule 29.1, Cr Child and Cr Heenan spoke to the Motion.

Cr McAllister moved, and Cr Higgins seconded, an amendment to the recommendation and sought the agreement of the original mover and seconder to include the wording as follows:

- d) An update to the policy be made to include a Heritage Officer and Indigenous Development Officer as part of the panel.*

The mover and seconder did agree to the request.

Moved: Cr Child

Seconded: Cr Heenan

That Council

- a) Note amendments made to the Policy following community feedback.*
- b) Endorse the Plaques and Memorials Policy.*
- c) Update Plaques and Memorials Policy and any subsequent protocols with findings and feedback from Heritage Strategy upon its endorsement.*
- d) An update to the policy be made to include a Heritage Officer and Indigenous Development Officer as part of the panel.*

The motion was Carried unanimously.

In Favour: Cr Heenan, Cr Higgins, Cr Eastham, Cr Todorov, Cr Child, Cr McAllister, Cr Fullagar and Cr Cox.

Against: Nil

10.7 CT 7485 Yarra Centre Swimming Pool Liner Replacement

SUMMARY

This report summarises the evaluation process taken and seeks Council approval for the installation of new pool liners to the three swimming pools at the Yarra centre. An advertisement requesting tenders was placed in The Age newspaper on Saturday 18th May 2024 and three (3) tenders were received. The recommendation in this report has been formally endorsed by the tender evaluation panel.

In accordance with Governance Rule 29.1, Cr Child and Cr Eastham spoke to the Motion.

Moved: Cr Child

Seconded: Cr Eastham

That

- 1. Council awards the tender from Commercial Aquatics Australia (VIC) Pty Ltd for a total lump sum price of \$1,042,505.00 exclusive of GST (\$1,146,755.50 inclusive of GST) for Contract CT7458 Yarra Centre Swimming Pool Liners Replacement.*
- 2. The Director Built Environment and Infrastructure be delegated authority to sign the contract documents.*
- 3. The confidential attachment to this report remains confidential indefinitely as it relates to matters specified under section 3(1)(g)(i)(g)(ii) of the Local Government Act.*

The motion was Carried unanimously.

In Favour: Cr Heenan, Cr Higgins, Cr Eastham, Cr Todorov, Cr Child, Cr McAllister, Cr Fullagar and Cr Cox.

Against: Nil

11 COUNCILLOR MOTIONS

In accordance with Chapter 3, Division 4, of the Governance Rules developed by Council in accordance with section 60 of the Local Government Act 2020.

There were no Councillor motions listed on the agenda for this meeting.

12 ITEMS THROUGH THE CHAIR

There were no Items Through the Chair received for this meeting.

13 REPORTS FROM DELEGATES

Cr Fullagar

- Attended the Your Library Board meeting held on 29 August 2024 and 5 September 2024 at the Your Library Administration Building, Scoresby. The meetings were also attended by Cr Child.

Cr Todorov

- Attended the Health and Wellbeing Committee held on 7 September 2024 at the Yarra Ranges Council Civic Centre. The meeting was also attended by Cr Fullagar.

14 DOCUMENTS FOR SIGNING AND SEALING

In accordance with Clause 87 of the Meeting Procedures and Use of Common Seal Local Law 2015, as prescribed by Section 14(2)(c) of the Local Government Act 2020.

There were no Documents for Signing and Sealing received for this meeting.

15 INFORMAL MEETING OF COUNCILLORS

Moved: Cr Todorov

Seconded: Cr Higgins

That the records of the Informal Meetings of Councillors, copies of which are attached to the report, be received and noted.

The motion was Carried unanimously.

In Favour: Cr Heenan, Cr Higgins, Cr Eastham, Cr Todorov, Cr Child, Cr McAllister, Cr Fullagar and Cr Cox.

Against: Nil

16 URGENT BUSINESS

There were no Urgent Business listed on the agenda for this meeting.

17 CONFIDENTIAL ITEMS

In accordance with Governance Rule 29.1, Cr Todorov spoke to the Motion.

Moved: Cr Todorov

Seconded: Cr Heenan

That in accordance with section 66(2)(a) of the Local Government Act 2020, Council resolves to close the meeting to members of the public to consider the following items which relate to matters specified under section 3(1), as specified below.

17.1 Land Acquisition Item

17.1 is Confidential under the terms section 3(1) of the Local Government Act 2020 as it contains information relating to: (a) Council business information, being information that would prejudice the Councils position in commercial negotiations if prematurely released.

The motion was Carried unanimously.

In Favour: Cr Heenan, Cr Higgins, Cr Eastham, Cr Todorov, Cr Child, Cr McAllister, Cr Fullagar and Cr Cox.

Against: Nil

17.1 Land Acquisition

18 DATE OF NEXT MEETING

There being no further business the meeting was declared closed at: 10.45 pm.

Confirmed this day, Tuesday, 24 September 2024.

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Councillor Sophie Todorov (Mayor)